

Minutes of Marston Parish Council meeting held on 12th February 2020

The meeting opened at 18:55

**Present**:

Parish Cllrs; Chairman M Potts (MP), Phil Carter (PhC), Amanda Nixon (AN), Dave Collier (DC), Warren Davies (WD) and Chris Anthwal (CA)

Ward Cllrs; Norman Wright (NW)

Clerk; Caroline Constable (CC)

**Apologies**:

Apologies were received from Ward Cllr; Lynn Gibbon (LG)

Apologies were accepted

**Declarations of interest:**

There were no declarations of interest

**Dispensations:**

There were no dispensations

**Public Forum:**

There were two members of the public present, wishing to update the council on the traffic still using The Avenue to gain access to Tour & Store even though a condition placed on the planning application forbade them from doing so. Evidence had been taken of numerous caravans, boats and other large vehicles passing up and down The Avenue. This information had been passed to Sam Greene of enforcement who had since issued two enforcement notices to the company to cease use of The Avenue. The company has until 9/3/20 to adhere to this enforcement at which time if they fail to do so court proceedings would be started.

It was also stated that Norwich Metals had also started using The Avenue and were regularly taking large skip wagons up and down the road (and at speed) in what appeared to be a circular route just to annoy the residents. Clerk and Ward Cllr NW advised that as Northwich Metals were not part of the conditions nor did they have a management plan in place stating that they should not use The Avenue it would be impossible to get them to stop. Ward Cllr NW advised that they contact Fiona Hore at CW&C.

Members of the public left the meeting at 19:08

**Minutes:**

The minutes from the parish council meeting of 15/01/19 were agreed and approved.

**Actions from previous meeting:**

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| Action | Assigned to | Actioned |
| Cash Monies/Send Cheques | CC | √ |
| Investigate importing pc emails into gmail | CC | √ document given to all cllr’s with instructions |
| Keep fit in hall - contact PT | WD | √ John Merson (PT) has agreed to run a class. 16 people have so far shown interest. Clerk asked that Mr Merson send his Certificate of public liability before anything can be arranged. If given the go-ahead the class would be organised for Thursdays at 11am. |
| Ask Vicar about the Church Hall Key | WD | Still to do |
| Sign up to SLCC membership | CC | Still to do |
| Look into funds for bridge (Urban Village) & contact cw&c regards establishing a public right of way (forebrook bridge) | LG | Clerk to contact LG for update |
| Chase up cw&c regarding Hall Drive, Bus stop opposite Hall Drive, Hedges/steps between Fernlea Road and Mere Road | PM | Clerk to contact PM for update |
| Winnington bridge – update on funding | LG | Clerk to contact LG for update |
| Look into Eaton’s Farm – state of disrepair (brick walls & barns) | PM | Clerk to contact PM for update |
| Send letter to Mr Yoxhall re advertising in MM | CC | √ advert now been approved for Northwich Metals. Clerk to send invoice |
| Contact cllr WD to organise meeting between Pete Elliot and Harris Gas. Clerk to email WD | WD/CC | √ meeting on 11/2. Quote received from Pete £1075. Cllr’s gave go ahead. Clerk to contact Pete |
| Contact WD to ask for all advertiser details | CC | √ WD still to arrange |
| Send list of MM articles to WD | CA | √ |
| Chase Great Budworth Roofing | CA | √ see update in agenda point 1.a |
| Place notice in MM for neighbourhood plan survey | CA/WD | √ |
| Contact residents regarding Cenotaph | MP | √ |
| Weekly checks on hall - Sunday 7.30pm | DC/IS | √ nothing to report |
| Purchase night vision camera | CC | √ |
| North West Fire Doors – contact accepting quote | CC | √ no response, clerk to chase and contact Diane Kerbishley (Fire Service) about any help they can give |
| Clickers and tally sheet for traffic survey | CA | Still to do |
| Speak to Lion Salt Work about use of room for traffic survey | IS | Carry forward |
| Email Boogie Bounce | CC | √ no response |
| Purchase Yearly Planner | CC | √ |
| Contact HGV companies – cessation of use of Ollershaw Lane | CC | On going |
| Contact Steve Bentley- grass verge top Ollershaw Lane | CC | √ see correspondence |
| Contact CW&C – polling booth removal | CC | √ removed |

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|  | Agenda Point | Assigned to.. |
| **1** | **Parish Cllr Reports**Cllr WD presented a log of vehicle movements up and down The Avenue from a resident. Cllr to email log to clerk who will send to CW&C on their behalfCllr CA – PC Surgery rota filled out. Cllr CA asked that any cllr who could not make their allotted date/time sort out a replacement themselves | WD/CC |
| **2** | **Ward Cllr Reports**Ward Cllr NWAdvised that on 23/1/20 Ward Cllr’s and CW&C Chief Exec (Andrew Lewis), Mark Simmonds, Andrew Hammond and Fiona Dunning performed ward visits, visiting Marston and surrounding areas. Discussed overgrown hedgerows, verges and pavements, pointing out issues. Litter along New Warrington Road (clerk pointed out that this was not in parish), traffic on A559 (speeding etc…). Pot holes and burst water pipe at Great Budworth. Nothing has come about by this as of yet, Ward Cllr will keep us updated. |  |
| **3** | **Progress Reports**1. Ceiling/Roof in Hall

Great Budworth Roofing attended and has advised that it is just plaster that has fallen from the walls. However, some remedial work is necessary to replace the plaster and tie up some batons that appear loose, but it is not urgent1. Printer Cupboard

Resident involved under a lot of pressure with work and it may be some time before this can be done. It was agreed that cupboard (printer/laptop) needed in hall asap so clerk to arrange purchase of a lockable cupboard. Clerk to send dimensions to Cllr WD so that he can source a suitable A4 printer1. Alteration of Noticeboard for LSW

In the process of being adjusted1. Central Heating

Meeting now had between Clerk, Pete Elliot (doing groundwork) and Extragas. Pete has already sent a quote for the work (£1075)., Cllr’s agreed that this could now go ahead. Clerk to confirm with Pete and liaise with Extragas and Central Heating contractor to complete work1. Neighbourhood Plan

Clerk advised that no one had yet completed the online business questionnaire, she also advised that funding could not be given now as it would need spending before 31/3/20 which would be impossible to achieve at this time. Clerk to contact funding body asking that funds be put back to next financial year. Next meeting Monday 17/21. Cenotaph Repair

A meeting between the interested residents and cllr’s was had on Sunday 9/2 at which progress and future fundraising was discussed. Tow businesses are coming to look at the work needed for repair of the cenotaph (Cllr MP organising). It was also agreed to have a fundraising event on 10/5 based upon ‘make do and mend’. Details to be sorted out at coffee mornings. Cllr MP to contact Angie to book out hall1. Bus Stop at Higher Marston

Hedges have now been cut back, still awaiting news from CW&C regarding a new shelter1. Hall use and monitoring

It has now been noted that some hirers are taking advantage and using the hall for longer than they have booked out and paid for. Clerk to write to them advising them of this and stating that if it continues CCTV will be installed.Marmalade Drama who hire each Wednesday for 1 hour with 15 minutes either side for setup and clearing up have stated that they are only at the hall for the hour and could the rates be dropped. It has been noted on at least two occasions that they have been at the hall for in excess of 1.5 hours and so clerk to write advising that 1.5 hours must be paid for. | CCCC/WDCCCCMPCCCC |
| **4** | **Finance**Bank Reconciliations checked and signed off by cllr WD***Invoices received & cheques created*:** 1. Clerks Purchases and Expenses - £232.80

Including: printer & printer inks £114.97, wall year planner £16.99, batteries, £7.99, memory card £4.99, camera £33.99Clerks Salary 27.5 hours @ £15ph - £412.50Total payable £645.30 Chq no. 12251. CW&C bacs remittance for £1000, member budgets award scheme
2. Williams Design & Print invoice £120 chq no. 1226

***Rent received*** *(via Cllr CA):* Cllr CA had forgotten to bring the monies, she will pass to clerk when possible***Invoices received from Cleaner***Cllr CA had forgotten to bring the receipts, she will pass to clerk when possible***Invoices received from Bookings agent***Cllr CA had forgotten to bring the receipts, she will pass to clerk when possibleCoffee Morning Donation’s for January 2020 £66.15 | CACACA |
| **5** | **Correspondence**1. Statement from Firequeen – payment sent after 15.1.20 meeting
2. Letter from The Joshua Tree – thank you for £200 donation – sending copy to Mr Platt
3. NS&I statement - £1.12 earned 2019
4. Email from Sam Green – confirming that Local Planning Authority has issued two enforcement notices to Tour&Store
5. Email from Steve Bentley - Issues with 'triangle' island Ollershaw Lane/Marston Lane
6. Police & Crime commissioner election – Thursday 7/5/20
7. Amendment to Planning Application – 19/04546/FUL – 1 The Avenue – roof alterations
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| **6** | **Advertising Policy**1. Policy agreed with an additional point:

All advertisements will be for a minimum of 3 editions with full payment up front. Policy signed off, to be reviewed in 12 monthsIt was also agreed that all policies needed reviewing. Clerk to send list to cllr’s and any changes to be noted and added to next months agenda1. Clerk to write to Mr Yoxhall stating that the council’s position on advertising of Tour&Store has not changed and point him towards our Advertising Policy, advise him of acceptance of advert for Northwich Metals and attach invoice
 | CC/ALLCC |
| **7** | **Residents abusive behaviour**Some cllr’s have advised that they have received verbal abusive behaviour from a number of residents. An article has been placed in MM advising residents about their cllr’s, the PC and what they do and that the PC will not accept such behaviour. If the abuse continues further notices will be placed |  |
| **8** | **Any other business**Cllr CA requested that a file be placed in the hall with a copy of a policies, clerk to arrange, also that numbers are added to the action listCllr DC asked what was happening to the £30 donated by a resident for the Cenotaph repairs. Cllr MP advised that she had the cheque and would forward onto clerk. Clerk advised that the monies would be placed in the main current account and a working spreadsheet kept.Cllr DC also stated that there had been a number of break-ins on Ashwood Park | CCCC |

Confirmed date of next meeting, 11/03/2020

Meeting closed at 20:45

Abbreviations: pc (parish council), cllr (councilor), cllrs’ (councillors’), cllr’s (councillor’s), CW&C (Cheshire West and Chester), MM (Marston Murmurs), MPC (Marston Parish Council