Booking form for Church Hall Hire

Hirer’s Name:...............................................................................................................

Company: ………………………………………………………………………………………………………………..

Address:........................................................................................................................

………………………………………………………………………………. Postcode: ……………………………..

Email address: .............................................................................................................

Mobile no: ...................................................................................................................

Alternate no: ………………………………………………………………………………………………………….

Hall hire is £8.50 per hour (or part thereof)

Date of hire: .............................................................

Between ……………………………and …………………………..

Totaling: ………………… hours (time to include setting up and clearing way)

Amount due: £………………………….

Reason for hire (children’s party/reception etc.):

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Is alcohol to be served? Yes/No (delete as appropriate)

Is this to be a regular booking? Yes/No (delete as appropriate)

I, as Hirer, have read the Terms and Conditions of Hire governing the use of Marston Church Hall and undertake to see that they are strictly observed.

I enclose the non-refundable booking fee of £2.50 (or £10 if this is to be a regular booking)

Signature of Hirer: ................................................................ Date: ..........................

The completed form and booking fee should be returned to: The Clerk, Marston Parish Council, c/o 19 Cross Street, Marston, Northwich, CW9 6ET